

## Table of Contents

### 1. NAMA Objectives and Targets

- a. National context and background *[reasons for the establishment and implementation of the NAMA]*
- b. NAMA boundaries *[Definition of the spatial, policy/regulatory, social & economic, and temporal boundaries of the NAMA]*
- c. National GHG and Sustainable Development (SD) objectives of the NAMA *[explanation of the main objectives of the NAMA]*
  - i. GHG emissions targets *[explanation of the GHG mitigation targets of the NAMA]*
  - ii. SD targets *[explanation of the SD targets of the NAMA]*
- d. Implementation timeline *[Showing the envisioned schedule for start and completion of phases and milestones]*

### 2. Country's National Goals and Strategies

- a. Context of within National Goals and Strategies *[Description of the NAMA's context and linkage within national goals and strategies for climate change and Sustainable Development]*
  - i. Alignment with National Climate Change Mitigation Priorities
  - ii. Alignment existing Roadmaps, Electrification Acts etc.
- b. Summary of alignment with National Goals and Strategies *[showing linkages of envisioned NAMA outcomes to national goals and targets].*

### 3. NAMA Baseline Scenario

- a. **Scenario analysis [general description of the baseline scenario options investigated, and reasoning for the selection of the chosen NAMA baseline scenario. The chosen NAMA baseline scenario should be well defined, including reasoning for chosen GHG sources and SD indicators]**
- b. GHG emissions baseline of the NAMA scenario *[description of the methodology and data sources for determining the baseline emissions of the chosen NAMA baseline scenario]*
- c. SD indicators baseline of the NAMA scenario *[description of the methodology and data sources for determining the SD indicators of the chosen NAMA baseline scenario]*
- d. Gap analysis and readiness test of institutional, policy / regulatory, and financial needs to meet NAMA objectives and targets *[description of the 'baseline' of these issues and general description of key items of what is missing / needed to reach the goals and targets]*

#### 4. NAMA Management Structure

- a. Actions to institutionalize the NAMA
  - i. Existing institutional structures in the context of the NAMA *[brief description of the existing institutional and private sector roles, responsibilities, and authority which influences the NAMA baseline scenario]*
  - ii. New institutional structures in the context of the NAMA *[brief description of the new (recommended) institutional and private sector roles, responsibilities, and authority which influence the NAMA implementation]*
- b. NAMA operational & management system *[definition and operational map of the appointed body(s) for managing, implementation and operating the NAMA. With a clear definition of their roles, responsibilities, level of authority, and process flows]*
  - i. Oversight body
  - ii. Operational body / secretariat
  - iii. Financial controller
  - iv. MRV
- c. Mechanisms for flexibility and adjustments
- d. Processes to ensure quality assurance and corrective actions. *[Description of the process to ensure overall quality assurance of the NAMA implementation, operation, finance, and MRV, including procedures for defining and implementing corrective actions].*

#### 5. NAMA Implementation and Operation

- a. Enabling mechanisms to be taken under the NAMA. *[Description the Interventions/Actions/Measures which are to be undertaken under the NAMA in order to meet the NAMA goals and targets, note the gap analysis and readiness test, and baseline scenario.]*
- b. Environmental and regulatory compliance *[Describe the compliance of enabling mechanisms and NAMA with environmental policies and approval processes].*
- c. Process for stakeholder consultation/involvement *[Describe the processes and steps for stakeholder consultation during NAMA implementation and their involvement during NAMA operation].*
- d. Methodology for determining GHG emissions mitigation *[description of the methodology for determining GHG emissions mitigation / reductions, including parameters and their criteria, plus mechanism to prevent double counting]*
- e. Methodology for determining increased Sustainable Development *[description of the methodology for determining SD, including parameters and indicators and their criteria, plus mechanism to prevent double counting]*
- f. Implementation & operational plan and schedule *[detailed description of the key implementation / operation actions & schedule for the NAMA taking into account institutional/policy/regulatory changes, implementing enabling mechanisms, and financial sources / distribution].*

- g. Implementation and Operation Risk analysis. *[Identification of risks to NAMA implementation and operation, and risk mitigation measures]*

## **6. NAMA Finance**

- a. Methodology and Cost Analysis for implementation and operation of the NAMA *[itemized description and cost estimations for implementing and operating the NAMA. Including cost of enabling mechanisms, management, regulation...etc.]*
- b. Financial Investment Scheme *[Describe, the phased in financial investment needs following the implementation plan & schedule, with defined type and/or sources of finance]*
- c. Financial Risk analysis. *[Identification of risks to NAMA financing, and risk mitigation measures]*

## **7. NAMA MRV**

- a. MRV management *[Expanding form 4.b, a clear definition of roles, responsibilities, and outputs required of the parties involved in monitoring, reporting, and verification. This should include process workflows, data management and quality controls].*
- b. Methodology for monitoring GHG mitigation and Sustainable Development *[Description of the methodology and plan for monitoring of GHG mitigation and Sustainable Development and criteria]*
  - i. GHG emissions parameters, and their measurement, frequency, data sources and monitoring criteria.
  - ii. SD parameters and indicators, and their measurement, frequency, data sources and monitoring criteria.
  - iii. Methodology to determine uncertainties
  - iv. Processes to ensure quality assurance and corrective actions
- c. Process for reporting GHG mitigation and Sustainable Development. *[Description of the process and plan for reporting of GHG mitigation and Sustainable Development. This shall include reporting frequency, report outline, review and quality control processes]*
- d. Process for verifying GHG mitigation and Sustainable Development. *[Description of the process and plan for verifying of GHG mitigation and Sustainable Development. This shall include verifying frequency, verification boundary and criteria, report outline, review and quality control processes]*
- e. Process for financial reporting and audit. *[Description of the process and plan for financial reporting of the NAMA investments. This shall include reporting and audit frequency, boundary and criteria, review and quality control processes]*